

HENLOW PARISH COUNCIL

Minutes of Meeting - December 2024

Meeting Information

Date: December 2024

Time: 7:00 PM

Location: Henlow Village Hall

Status: Draft minutes subject to approval at next meeting

Attendance

Present: Parish councillors in attendance

In Attendance: Parish Clerk

Apologies: Noted from absent members

Minutes

1. Opening and Apologies

The Chairman opened the meeting and noted apologies for absence.

2. Declarations of Interest

Councillors declared interests where applicable. No pecuniary interests declared.

3. Minutes Approval

The minutes of the previous meeting were approved as a true and accurate record.

4. Public Participation

Members of the public raised matters of local concern. The Council noted all issues and will investigate where appropriate.

5. Planning Matters

The Council reviewed current planning applications and agreed responses to Central Bedfordshire Council. Updates on previous decisions were noted.

6. Finance and Administration

The financial position was reviewed and found satisfactory. Payments were approved in accordance with the budget. The Clerk provided a budget monitoring update.

7. Grounds and Facilities

Updates on parish grounds maintenance were provided. The Council reviewed upcoming works and approved maintenance schedules. Allotment matters were discussed.

8. Correspondence

The Council noted correspondence received since the last meeting and agreed actions where necessary.

9. Councillor Reports

Councillors provided updates from external meetings and working groups.

10. Date of Next Meeting

The date, time, and venue for the next meeting were confirmed.

Minutes Status

These minutes are in draft form and subject to approval at the next Parish Council meeting. Once approved, they will be signed by the Chairman as a true record.

Signed: _____ (Chairman)

Date: _____